

St. Joseph's Convent Sr. Sec. School

Affiliated to The Council for Indian School Certificate Examination, New Delhi, School Code: PU008
RAM COLONY CAMP, HOSHIARPUR-146001(PUNJAB)

 **LEARN**

 **GROW**

 **SERVE**

 **LEAD**

Learn
DARE
TO BE
Wise



Faith
K knowledge
Character
for a
B righter
Tomorrow



EDUCATE ♦ EMPOWER ♦ TRANSFORM

PROSPECTUS

ACADEMIC EXCELLENCE
FOR A BETTER WORLD

*A Just Man
A Loving Father
A Guiding Light*

FAITH
PROTECTION
GUIDANCE
LOVE
CARE

WISDOM
KINDNESS
DISCIPLINE
EXCELLENCE
FAITH

St. Joseph

OUR HEAVENLY PATRON

*St. Joseph, the school is under your protection.
Keep each one of this campus free from all harm and danger.
Be with us daily and look after each one of us as
your own loving children Amen.*



St. Joseph's Convent Sr. Sec. School

RAM COLONY CAMP, HOSHIARPUR-146001(PUNJAB)

Tel. : 9056680265, 8445215472, website: www.sjcsoshiarpur.com

St. Joseph's Convent Sr. Sec. School, Hoshiarpur is a Christian minority school under the Management of the CMC Sisters, a religious order founded in Kerala in 1866, in order to impart education especially to women and children. Ever since its origin, the sisters have been active in the field of education. The lives of many young girls and boys, belonging to different classes, and religious communities and linguistic groups, are being shaped and moulded in this institution.

St. Joseph's Convent Sr. Sec. School, Hoshiarpur was opened in 1972 and is affiliated to the Council for the Indian Certificate School Examination which has statutory recognition of the Government of India as one of the main All Indian School Examining bodies. The school receives no government or private aid and fees are its only income. Hence, Fees have to be adjusted from time to time to keep up with the rising costs and salaries. The running of the day to day activities of the school is invested with the Principal.

Our objective is to promote total development of the students so as to be fully human, intellectual, competent, morally sound, spiritually oriented, loving, caring and committed to the cause of justice and truth, being actively concerned about national development.

Learn Dare To Be Wise



Staff



A highly qualified group of staff with total dedication and commitment for the welfare of the children is available to supervise the progress of the children and facilitate the progress of learning at St. Joseph's Convent Sr. Sec. School, Hoshiarpur.

Aims and Objectives



LEARN
TODAY

LEAD
TOMORROW

Our aim is to become an exemplary leading educational institute with a proactive culture providing quality education and civilization of love and harmony.

St. Joseph's Convent Sr. Sec. School, Hoshiarpur is concerned with the total development of its pupils so that the students become enlightened individuals, fit to serve society. Our aim is to mould the students into rational and above all, human-individuals, citizens of modern India and the Global Village.



Pupil Code of Conduct

The school has profound faith in self-discipline as it believes that discipline is essential in all walks of life. It is an integral tool for the development of personality. The measures outlined are of 'self-help' and to serve to inculcate an awareness in :

1 DRESS/APPEARANCE/TURNOUT

- All pupils are expected to be neat and clean and wear the proper school uniform.
- Shoes need to be well polished.
- Girls are advised to make their hair in two plaits using maroon ribbons.
- Fancy/Ornamental hairdos/clips and earrings are not allowed.

2 BEHAVIOUR/SPEECH

- Courtesy and politeness will be the hallmark of the pupils, who must greet all staff members, visitors and elders, showing due respect at all times.
- Classroom discipline should be maintained.
- Pupils must avoid loud talk in and out of classes, and also chorus answers. Silence in corridors, in the library and laboratories is a must.
- Damage to school property by the students will be penalized.
- Litter must be put into litter bins/dustbins and waste paper baskets.
- Running in the corridors is prohibited.



Attendance /Leave/Absence



- a. As regular attendance is an important element of education, no leave or absence will be granted except for serious reasons.
- b. Attendance on the opening and closing days of the terms is compulsory.
- c. Parents must state clearly the reason for the absence such as religious celebrations, marriage etc. Failure to do so invalidates the application.
- d. In case of serious illness, the Principal must be informed within five days with a doctor's certificate attached with the leave application given by the parent.
- e. Repeated absence without leave or unexplained absence for more than 10 consecutive days renders the student liable to have his/her name stuck off the rolls. Re-admission, if granted will be done on payment of a fresh admission fee.
- f. Irregular attendance, habitual absence, disobedience or defiance of authority, misconduct even after warnings or conduct injurious to the moral tone of the school are sufficient reasons for expulsion of a student.

General Instructions :

- a. Pupils are not allowed to bring the following:
 - i. Objectionable literature.
 - ii. Valuables and Video Games, Cellphones, I-pods etc.
 - iii. Any equipment/ material which may cause injury or hurt others.
- b. Pupils must report the following to the class teachers:
 - i. Any sickness/allergy.
 - ii. Any breakage.
 - iii. Any errant behaviour.
- c. Pupils must take permission for:
 - i. Leaving the class from the class teacher or subject teachers.
 - ii. Leaving school, from the Principal.
- d. Pupils must note that:
 - i. Chewing gum in the campus is prohibited.
 - ii. Systematic and regular class work, homework, follow up by way of correction, is essential for satisfactory academic performance.
 - iii. Participation in extra and co-curricular activities/games and sports will help in total personality development.



Small
Steps
Big
Futures



Note:

- i. School forbids the girls to wear big ear-rings, application of henna/mehandi and nail polish.
- ii. Fancy jackets are not allowed.
- iii. Stylish hair-cut and shaving are not permitted.
- iv. No hair gel and hair colour to be used.

Discipline Builds Character



SCHOOL TIMINGS:

SCHOOL HOURS :

Nursery (A,B,C,D,E) :

10:45 a.m. to 1:45 p.m.

Lkg (A, B,C,D,E) & UKG (A,B,C,D,E) :

7:40 a.m. to 10:40 a.m.

I- X : 7:40 a.m. to 2:15 p.m.

XI-XII : 07:40 a.m. to 01:15 p.m.

OFFICE HOURS

- School Office hours in Summer & Winter is from **09:30 a.m. to 12:30 p.m.**
- The Principal meets the visitors on all working days between **09:30 a.m. to 10:30 a.m.** and also on appointment except on Saturdays, Sundays and Holidays.
- The School Office will remain closed on gazetted holidays, second Saturdays.
- No school business will be transacted during the holidays and after school hours.

The Code of Discipline

1. Be honest and truthful.
2. Respect all elders and be kind to all.
3. Be service minded at all the times.
4. Be punctual and diligent.
5. Be clean in thoughts, words and deeds.
6. Be just and hard working
7. Be cheerful and polite to all.
8. Do to others what you wish others to do to you.



Facilities



we provide

*"Better
Facilities
Brighter
Futures."*

Smart Class

To understand anything, visual effect is very important.
So we have chapter wise chapter wise smart classes for all subjects.



'Unleash the melody within'

The school's music program invites students to explore their creative expressions, develop musical skills and cultivate a lifelong appreciation for the arts.

KARATE



'Empower your child with discipline and focus'
Our Karate program teaches student's life skills like self-control, respect and promoting physical fitness under the guidance of experienced instructors.

YOGA

**'Cultivate calm,
clarity and inner strength'**



Our yoga program introduces students to the benefits of mindfulness, breath work and physical posture, flexibility for overall well being. This holistic practice supports students' emotional and mental growth.



COMPUTER LAB



The school has made adequate arrangements to provide computer education to students with the help of professionals.



LIBRARY

We have a well equipped library with a complete collection of latest Encyclopedia. Students are encouraged to use the library facility extensively both for free time at school and home reading.

Laboratories



The school maintains reasonably good laboratories where all possible arrangements are made for the teachers and students to conduct various experiments in Physics ,Chemistry and Biology.

Cultural Activities

Periodical training, round the year are extended to pupils to promote their aesthetic and effective domains. Speech , Essay Competitions, Debate, Skit, various forms of dances ,music, drawing etc. are some skill areas where the school takes a keen interest.



Educational Tour

Every year students are taken for an exclusive tour to provide exposure to the rich cultural heritage of our country. It is under the supervision of the Principal and senior teachers.

Games & Athletics



The school provides all possible facilities to the students to develop their skills and talent in Basketball, Football, Kabaddi, Kho-Kho and Athletics.

Band Troupe



The school has a strong rigorously trained Band Troupe.

School Assembly

School assembly is the life line of the school. Every class is given an opportunity to conduct the morning assembly. It gives them the opportunity to develop their leadership skills and self confidence.



Admission Policy

1. Admission to St. Joseph's Convent Sr. Sec. School Hoshiarpur is made by a committee consisting of the Principal/Headmistress and two other Sisters deputed by the Local Community. The final decision will remain with the Principal/Headmistress who admits students to the school.
2. No third party is entertained in negotiations for admissions. Pressures are resisted firmly and politely.

Please note:

1. The school does not charge capitation fees.
2. No donations are accepted.
3. Any attempt to use friends or influential people in procuring recommendations for admission will lead to disqualification.
4. Please do not request a meeting with the Principal or other school staff to clarify issues or any questions that you may have regarding the Admission process.
5. Preliminary information regarding Admission can be taken from the School reception.
6. New Admission to different classes is subject to the vacancies in each class, in the month of February after the Annual Results are declared.





Every new pupil must bring :

1. The school needs the English version date of birth of students as per the Birth Certificate issued under RBD Act, 1969, according to the directions of the Registrar General of India (Population) Ministry of Home Affairs, Government of India.
2. A candidate who has entered any recognized school cannot be admitted without a School Leaving Certificate from the school, he/she has last attended.
3. Date of birth and name once registered will not be altered.
4. Pupils applying for admission are, as a rule, subject to an entrance examination held at the beginning of the academic year. They will be tested on the basis of previous class to which they seek admission.



CORE VALUES

-  FAITH IN GOD
-  PATRIOTISM
-  MORAL UPRIGHTNESS
-  COMPASSION
-  FORGIVENESS
-  HUMILITY



Students can be removed by the school authorities on
any one of the following grounds:

- 1 Constant weakness in studies.
- 2 Irregularity in attendance.
- 3 Behavioural problems.
- 4 Non-payment of fees or chronic irregularity in payment of fees.
- 5 Moral breach considered serious by the school management.



*Discipline
Builds
Brighter
Futures*



LEARN
GROW
DISCOVER
ACHIEVE



*A Better
Tomorrow
Begins Here*



Speak 5 Lines to YOURSELF
Every Morning :

1. I am the Best.
2. I Can do it.
3. God is Always with me.
4. I am a Winner.
5. Today is My day.

- APJ Abdul Kalam



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